



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

8 Aug 2016

MEMORANDUM FOR THE RECORD

Subj: FY-17 OFFICER ACTIVE DUTY FOR SPECIAL WORK MILITARY PERSONNEL NAVY FUNDED ORDERS, DEFINITE MILITARY PERSONNEL NAVY FUNDED RECALL ORDERS TO ACTIVE DUTY, AND VOLUNTARY CONTINGENCY RECALL ORDERS ORDER WRITING POLICY DECISION MEMORANDUM

Ref: (a) CNP memo dtd 1 Feb 06
(b) Title 10 U.S.C.

Encl: (1) Sample ADSW/MPN Recall/VCR 1095 Policy Waiver Request

1. Reference (a) defines orders issued under section 12301(d) of reference (b), in support of contingency operations, as Volunteer Contingency Recall (VCR) Orders. Per section 115 of reference (b), officers on ADSW (Active Duty for Special Work), MPN (Military Personnel Navy) Recall, or VCR who cross the 1,095 day threshold in the previous 1,460 day period will continue to count towards active component end strength. Orders crossing the 1,095 day threshold shall not routinely be written. Commands desiring exception to this policy shall route a waiver request, per the sample in enclosure (1). Additionally, officer FY-17 orders, if approved, will be written with the following constraints:

a. ADSW. Any officer that begins FY-17 over 1,095 will have orders commencing no earlier than 3 October 2016 and terminate not later than 22 September 2017. Any officer that is projected to cross 1,095 during FY-17 orders will have orders terminate not later than 22 September 2017.

b. MPN Recall. For accountability purposes, MPN Recall orders are included in this Memorandum for the Record process. Without an approved waiver, any officer who begins FY-17 in a recall or ADSW status and is projected to cross 1,095 days during FY-17 shall have an orders termination date not later than 22 September 2017.

c. VCR. Without an approved waiver, any officer that is projected to cross 1,095 days during FY-16 on VCR orders shall have an orders termination date not later than 22 September 2017.

2. PERS-46/PERS-92 will provide N100 and N13 an approximate FY-17 annual forecast of 1,095 officers not later than 16 September 2016 and updates to actual counts throughout FY-17 on a monthly basis.

KS Log, CAPT
FOR K. A. McCABE
Rear Admiral, U.S. Navy
Director, Military Personnel Plans
and Policy Division OPNAV (N13)

Copy to:
NAVPERSCOM (PERS-46/PERS-92)

SAMPLE ADSW/MPN RECALL/VCR 1,095 DAY POLICY WAIVER REQUEST
ON REQUESTING COMMAND'S LETTERHEAD

1001
Ser NX /0001
DD MMM YY

From: Requesting Command
To: Director, Military Personnel Plans and Policy Division (N13)
Via: Operational Support Officer
Commander, Navy Personnel Command (PERS-46, ADSW & VCR; PERS-92, MPN
RECALLS)

Subj: REQUEST FOR A WAIVER OF OVER 1,095 DAYS OF CUMULATIVE ACTIVE DUTY
SERVICE IN THE LAST 1,460 DAYS FOR ACTIVE DUTY FOR SPECIAL WORK (ADSW)
[OR MPN RECALL TO ACTIVE DUTY OR VOLUNTARY CONTINGENCY (VCR)]
ORDERS ICO POPEYE T. SAILOR, USN, LAST FOUR OF SSN/DESIG

Ref: (a) Director, Military Personnel Plans and Policy Division
OPNAV (N13) FY16 Officer ADSW, MPN Recalls and VCR Order Writing
Policy Decision Memorandum (PDM)

Encl: (1) "Requirement Name's" Requirement Information Sheet (for ADSW only)

1. Per reference (a), request waiver of the limit on Ready Reserve Personnel exceeding 1,095 cumulative days of active duty in the last 1,460 days.

2. Requirement information:

a. Requirement Name and Reference Number:

(1) Requested start date and end date:

(2) Total number of days:

b. How was the requirement filled previously?

c. Funding source data (MPN, RPN, Reimbursable or OCO):

3. Member information:

a. Is member currently on orders? If so, what type (ADSW, Voluntary/ Involuntary MOB, MPN/RPN Recall), which command, and the start and end dates?

b. Total number of days member has been on ADSW, Definite Recall and/or volunteer mobilization (under Title 10 USC Section 12301(d)) in the last 1,460 days:

Subj: REQUEST FOR A WAIVER OF OVER 1,095 DAYS OF CUMULATIVE ACTIVE DUTY SERVICE IN THE LAST 1,460 DAYS FOR ACTIVE DUTY FOR SPECIAL WORK (ADSW) [OR MPN RECALL TO ACTIVE DUTY OR VOLUNTARY CONTINGENCY (VCR)] ORDERS ICO POPEYE T. SAILOR, USN, LAST FOUR OF SSN/DESIG

- c. What active duty orders (including AT/ADT) has member been on in the previous six years? Please give start and end dates and type of orders.
- d. Member's age at time of request:
- e. Is member fully medically ready?

4. Justification:

- a. What unique and critical skill sets (other than being an incumbent with experience) does this member have which make this SELRES the only member eligible to fill this requirement?
- b. What actions have you taken to solicit other candidates for the requirement who would not require a 1,095 day waiver? Examples: GOVDELIVERY (through CNRFC), local HR office, Command bulletin board, POW etc.
- c. How long have you advertised your solicitation requests? Please provide copies of the solicitation(s).
- d. What is the mission impact if this waiver is not approved?

5. Requesting command point of contact:

CO's SIGNATURE